

**On-Campus Meetings/Social Gatherings and Meals/Breaks**

**Context:** As of March 12, 2022, universal masking remains required in clinical areas and option in non-clinical areas. Guidance on meetings and breaks below.

**Consider:**

- **Exposures:** COVID-19 transmission and high-risk exposures still occur in highly vaccinated groups. *Ask yourself – if an exposure occurred, how would this meeting exposure impact my team’s ability to work and provide patient care?* Use discretion in planning in-person meetings.

**Clinical Areas:** Buildings where patient care activities occur. Administrative spaces in clinical areas are subject to policies and practices specific to those areas/building.

**Non-Clinical Areas:** Buildings which only house administrative spaces and never have patient activities taking place within them.

<b>Clinical Facilities</b>		
	<b>REQUIRMENTS</b>	<b>BEST PRACTICES</b>
Universal Masks	<ul style="list-style-type: none"> <li>• <b>Required</b></li> </ul>	
Meetings	<ul style="list-style-type: none"> <li>• Limit to room occupancy</li> <li>• Food/drink – NOT allowed</li> <li>• Must offer virtual options.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain 3 feet of distance</li> <li>• Limit to 1 hour</li> <li>• Provide hand sanitizer</li> <li>• Limit non-employees (i.e. contractors) unless essential</li> </ul>
Snacking/Sipping at workspaces & desk	<ul style="list-style-type: none"> <li>• <b>Permitted</b> *Mask can be removed briefly (i.e. a few seconds)</li> </ul>	
Meals	<ul style="list-style-type: none"> <li>• Must be consumed in <b>designated breakrooms</b> *Exception: Allowed in office, if employee is alone with closed door</li> <li>• 6 ft. apart</li> <li>• 30 min limit</li> </ul>	
Catering	<ul style="list-style-type: none"> <li>• Provide grab and go options</li> <li>• Provide at end of meeting/event</li> <li>• Consume in designated breakrooms</li> </ul>	<p>Pre-packaged examples: boxed lunches, wrapped baked goods etc.</p> <p>Items that are not individually pre-packaged can be offered if one individual (wearing gloves and mask) distributes it (e.g. pizza)</p>

**List of Clinical Areas:**

SCCA Wellness Center, Level E, (1100 Fairview Avenue N, Seattle, WA 98109)

SCCA SOUTH LAKE UNION CLINIC (“G Building”) (825 Eastlake Avenue E)

SCCA MRI at Valley Street (1209 Valley St., Seattle, WA 98109)

SCCA Community Sites (Evergreen, Issaquah, Northwest, Peninsula, Overlake)

SCCA Proton Therapy Center (1570 N. 115<sup>th</sup> St., Seattle, WA 98133)

SCCA at UW Medical Center – Northwest (1560 N. 11<sup>th</sup> St., Level G, Suite G16, Seattle, WA 98133-9733)

<b>Non-Clinical Facilities</b>		
	<b>GUIDELINES</b>	<b>BEST PRACTICES</b>
Universal Masks	<ul style="list-style-type: none"> <li>• <b>Optional</b></li> </ul>	<ul style="list-style-type: none"> <li>• Recommended indoors</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>• Limit to room occupancy</li> <li>• Food/drink – Allowed</li> <li>• Must offer virtual options.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain 3 feet of distance</li> <li>• Limit to 1 hour</li> <li>• Provide hand sanitizer</li> <li>• Limit non-employees (i.e. contractors) unless essential</li> </ul>
Snacking/Sipping at workspace/desk	<ul style="list-style-type: none"> <li>• <b>Permitted</b></li> </ul>	
Meals	<ul style="list-style-type: none"> <li>• <b>Permitted</b> at workspaces, meetings AND breakrooms</li> </ul>	<ul style="list-style-type: none"> <li>• Time limit recommended</li> <li>• 6 ft. apart – recommended</li> <li>•</li> </ul>
Catering	<ul style="list-style-type: none"> <li>• <b>Permitted</b></li> </ul>	<ul style="list-style-type: none"> <li>• Grab and go options recommended</li> <li>• Make hand sanitizer available</li> <li>• Consume in designated spaces or with physical distance (indoors and outdoors)</li> </ul>

**List of non-clinical spaces:**

- 1144 EASTLAKE BUILDING (1144 Eastlake Avenue E)
- BUFFALO BUILDING (1124 Eastlake Avenue E)
- 1213 VALLEY BUILDING (“K Building”) (1213 Valley Street)
- 617 EASTLAKE BUILDING (617 Eastlake Avenue E)
- 501 EASTLAKE BUILDING (501 Eastlake Avenue E)
- 188 BLAINE BUILDING (188 E Blaine Street)
- 1100 EASTLAKE BUILDING (1100 Eastlake Avenue N)
- 1600 FAIRVIEW BUILDING (1600 Fairview Ave E)