

Dear SCCA Patients, Families, and Caregivers:

We want to keep your information safe. In order for the SCCA to protect your personal information while communicating with you through the Internet, we are implementing a new email encryption service through Zix Corporation. Encrypted emails, also called secure email or secure messages, help keep your personal health information private.

This secure email site requires some extra steps, but we are confident it will allow us to communicate with you safely and efficiently by email. We appreciate your cooperation in helping us safeguard your confidential data and personal health information.

Each email sent will include brief instructions on how to open the secure messages. Here are some brief instructions to help you start receiving SCCA secure messages.

First time recipients of SCCA secure emails will need to register with a password.

- Click on the “Open Message” button.
- Complete the “Register Account” form.

Register Account
Enter your email address and a password to register and begin sending and receiving secure messages.

Email Address:

Password:

Re-enter Password:

Password Rules
Passwords must be at least 4 characters in length, and meet all of the following conditions:

- Contain both letters and numbers

- After you click the “Register” button, a confirmation email will be sent to your email account. Go to your email and click the “Activate” link.
- Sign into the Secure Email Site using your email address and password. Your new message will be listed under the “Inbox” tab.

To reply with a secure email:

- Within a secure email, click the “Reply” button on the top of the message.
- Type your message in the body of the email. You can also attach documents if needed.
- Click the “Send” button.

For help with retrieving secure email site, please contact Support at support@zixcorp.com.